



Delivering Special
Provision Locally



Focused Intervention Funding (FIF)

'A non-statutory, discretionary funding system designed to support children and young people (CYP) with emerging needs and for CYP who have needs that fall outside the EHCP process.'

In DSPL 9 we have divided the area into 5 Clusters. It is an expectation that SENCO's shall attend all 6 half-termly meetings. You will discuss your application/s with the group and listen to applications from others. **You must attend to discuss your application or it will not get heard.** Advice, recommendations and mentoring amongst peers will take place and those applications that have been agreed will be brought to the final panel meeting. Decision letters to settings will be issued as usual by the DSPL 9 Manager.

**PLEASE NOTE: FIF applications MUST to be sent to the
admin@dsplarea9.org.uk**

(We encourage you to include any evidence directly into the application form to reduce the amount of attachments/size of emails).

Information regarding submissions:

- Must include DOB on form. Please include this in the space where it asks for age.
- When sending form subject of email must state cluster number e.g. Subject :Cluster 1
- For EY applications please put name of school/setting
- Please do not password protect any documents send as part of the FIF application
- Please name your documents as using child's initials followed by school/setting and purpose of document.

e.g JT Hertfordshire Primary FIF application

JT Hertfordshire Primary APDR

JT Hertfordshire Primary GP report

Cluster 1:	Cluster 2:
Arnett Hills Chorleywood Christchurch Eastbury Farm Harvey Road Little Green Malvern Way Maple Cross Rickmansworth Park Shepherd Primary St Anthony's St John's Catholic Primary St Mary's CofE St Peter's The Russell Yorke Mead	Ascot Road Beechfield Cassiobury Infants Cassiobury Juniors Central Primary Chater Infants Chater Juniors Cherry Tree Field Infants Field Juniors Holywell Knutsford Academy Lanchester Laurance Haines Nascot Wood Infants Nascot Wood Juniors Parkgate Infants Parkgate Juniors Watford St John's CofE
Cluster 3:	Cluster 4:
Ashfield Bournehall Bromet Bushey and Oxhey Infants Bushey Health Bushey Manor Fairfield Greenfields Hartsbourne Highwood HJPS Little Reddings Merry Hill Newberries Oxhey Wood Sacred Heart St John's CofE Infants St Joseph's Catholic Primary St Meryls Warren Dell Woodhall	Abbots Langley Alban Wood Coates Way Divine Saviour Holyrood Kingsway Infants Kingsway Junior Leavesden Green Orchard Primary St Catherine of Sienna St Pauls Tanners Wood The Grove

Cluster 5:	
Bushey Meads Chessbrook Croxley Danes Futures Academy Watford Parmiter's Queens Rickmansworth St Clement Danes St Joan of Arc St Michael's The Grange The Reach Free Watford Grammar School for Boys Watford Grammar School for Girls Westfield	

*Those highlighted in yellow indicate the Lead SENCO in that cluster. This can be rotated amongst the group to share the responsibility if preferred.

The Lead SENCO is responsible for:

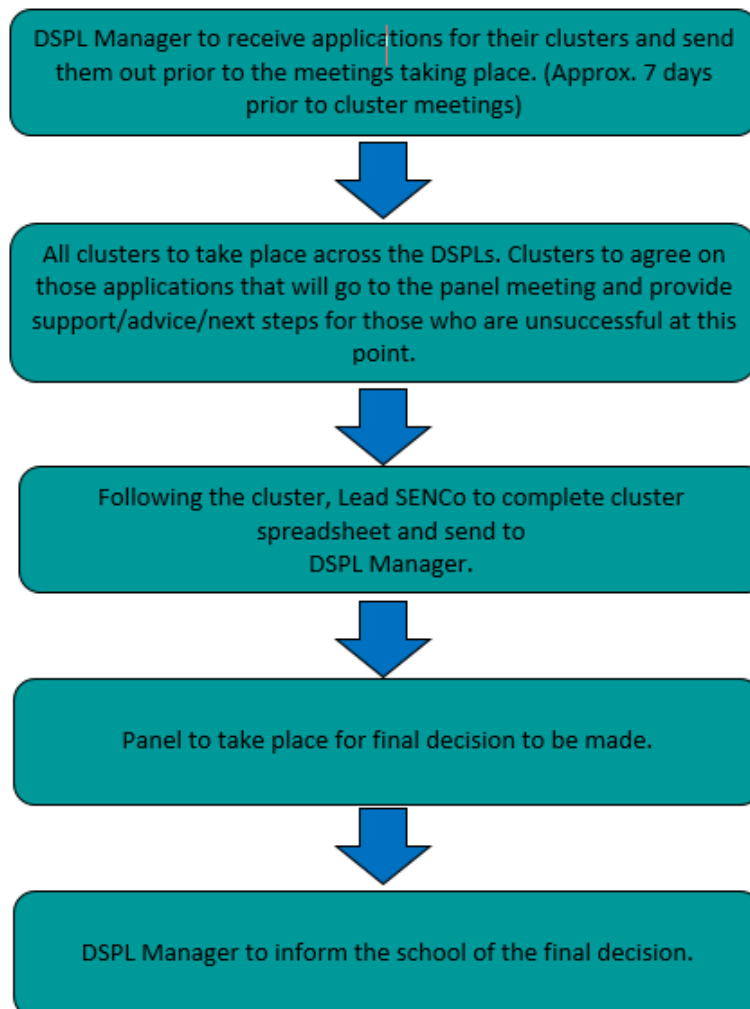
- Chairing and facilitating the FIF clusters
- Completing the FIF cluster spreadsheet during the meeting and reporting back to the DSPL9 Manager the decisions that were made
- Arranging the time/venue of the next cluster meetings
- Attending panel meetings via a rota (2 Lead SENCOs at each panel)

A SENDSAS member of staff will attend each cluster meeting.



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Focused Intervention Funding: Process Flowchart



To find out your cluster dates and time please click [here](#).

Term	Application Deadline (5pm deadline)	Applications shared	Cluster Meetings	Panel Date	Deadline for spreadsheet to HCC
Autumn 1	17.09.26	21.09.26	See link above	22.10.26	23.10.26
Autumn 2	11.11.26	16.11.26	See link above	10.12.26	18.12.26
Spring 1	13.01.27	18.01.27	See link above	11.02.27	12.02.27
Spring 2	10.02.27	22.02.27	See link above	18.03.27	19.03.27
Summer 1	16.04.27	19.04.27	See link above	20.05.27	28.05.27
Summer 2	26.05.27	07.06.27	See link above	08.07.27	16.07.27

It is recommended that SENCOs read the applications prior to attending the clusters. To aid discussions during the cluster meetings, SENCOs may choose to print off applications or bring laptops with the information on. Time at the end of each meeting will be used to ensure that any applications are erased or destroyed prior to the SENCOs leaving.

The FIF panel is made up of DSPL 9 Manager, DSPL 9 SISO and at least one Lead SENCO.

The DSPL 9 Manager will be responsible for communicating the decisions back to the Local Authority and maintaining the FIF budget.